

INVITATION TO BID

May 12, 2011

Vendors are invited to submit bids for a thirty-six (36) month closed end lease on:

Nine (9) 2011 Dodge Grand Caravans SE FWD

Enclosed are Instructions to Bidders and Conditions to Bid for bid specifications. Please review and comply with all attachments.

Bids must be received at or before 2:00 P.M., Thursday, June 2, 2011, at the Robert C. Stevens Administration Center, 596 Crescent Boulevard, Glen Ellyn, Illinois, 60137 at which time and place the bids will be publicly opened and the contents announced.

If you elect not to bid, please inform us in writing of your reasons.

Sincerely,

Mr. Chris McClain
Assistant Superintendent for Business Services