



# Glenbard Township High School District 87

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87

Held at  
Glenbard North High School  
990 Kuhn Road, Carol Stream, IL 60188

Monday, January 25, 2010

### CALL TO ORDER

President Malcolm called the meeting to order at 7:30 p.m.

### PLEDGE OF ALLEGIANCE

President Malcolm led in the Pledge of Allegiance.

President Malcolm welcomed all in attendance to the meeting.

### ROLL CALL

Members present on roll call: Friend, Heim, Nathwani, Sebby, Trefilek, Voltaggio, Malcolm.

### AWARDS AND RECOGNITIONS

#### 2009-2010 Daily Herald Leadership Team

Superintendent Meissen stated the Daily Herald Leadership Team recognizes area high school students who excel in volunteerism and community service. The Board of Education recognized the following Glenbard students by presenting them with a certificate.

Glenbard West – Kathleen Nannenhorn – Named to the Team

Glenbard West – Elliott Reed – Honorable Mention

Glenbard South – Sarah Goldberg – Honorable Mention

Glenbard North – Karishma Bali – Honorable Mention

Glenbard East – Elizabeth Antosz – Honorable Mention

At 7:45 p.m. there was a brief recess in the meeting to congratulate the students and their families.

The meeting reconvened at 7:55 p.m.

### GLENBARD NORTH BUILDING REPORT

Glenbard North Principal Dr. John Mensik provided an overview of the building report. He stated the presentation would highlight the progress North has made on the School Improvement goals, the implementation of the Professional Learning Communities and the expansion of Advanced Placement courses. He stated the Glenbard North School Improvement goals focus on reading, attendance rate, graduation and discipline. Mr. Brad Mitchell, Math Department Chair, and Ms. Laura Wilkins, Family and Consumer Science Department Chair, shared information on how the Professional Learning Community

Model has had a positive impact on teaching, learning and the professional culture of Glenbard North High School. Mr. John Healy, Assistant Principal for Instruction discussed the progress that Glenbard North has made towards expanding enrollment and AP course options for students. Mr. Healy introduced Glenbard North student Steven Garcia. He stated Mr. Garcia has accepted the challenge of AP course work at Glenbard North High School. Mr. Garcia was presented with a certificate from Mr. Healy acknowledging his dedication and hard work at Glenbard North.

The Board thanked Dr. Mensik, Mr. Healy, Mr. Mitchell and Ms. Wilkins for the report.

**ADOPTION OF MINUTES**

*Friend moved and Voltaggio seconded THAT THE BOARD APPROVE THE MINUTES OF THE JANUARY 11, 2010 REGULAR MEETING, AND THE JANUARY 11, 2010 CLOSED SESSION MEETING AS PRESENTED. On roll call voting "Aye": Heim, Nathwani, Sebby, Trefilek, Voltaggio, Friend, Malcolm. Voting "Nay": None. The motion carried.*

**BOARD COMMITTEE REPORTS**

**Finance/Facility Committee**

Mr. Voltaggio reported that the Finance & Facility Committee met prior to this evening's meeting. Discussion included the approval of the January 11, 2010 minutes, and review of accounts payables. There was also discussion regarding the five-year financial projections. Mr. Voltaggio stated that, the good news is that the financial picture of the District is positive. Mr. Voltaggio said there are choices the Board and administration will need to make going forward, and we will need to work very hard to maintain this position. Mr. Nathwani inquired if the Finance Committee discussed the policy on incurring debt. Mr. McClain stated this would be discussed at the February 8<sup>th</sup> Finance Committee meeting.

*Voltaggio moved THAT THE BOARD ADOPT THE RESOLUTION TITLED "RESOLUTION APPROVING THE JANUARY 25, 2010 INVOICES FOR PAYMENT."*

**January 25, 2010**

<i>Education Fund .....</i>	<i>\$ 266,844.19</i>
<i>Special Education Fund .....</i>	<i>\$ 132,406.08</i>
<i>Operations &amp; Maintenance Fund .....</i>	<i>\$ 70,096.22</i>
<i>Debt Service .....</i>	<i>\$ 0</i>
<i>Capital Projects .....</i>	<i>\$ 0</i>
<i>Transportation Fund .....</i>	<i>\$ 67,731.46</i>
<i>Interim Checks .....</i>	<i>\$ 0</i>
<i>Total .....</i>	<i>\$ 537,077.95</i>

*On roll call voting "Aye": Nathwani, Sebby, Trefilek, Voltaggio, Friend, Heim, Malcolm. Voting "Nay": None. The motion carried.*

**Legislation, Communication & Partnerships Committee Report**

Mr. Heim stated the Legislation, Communication & Partnerships Committee met on January 19<sup>th</sup>. Mr. Heim provided a report of legislative issues including:

- The State Board is recommending essentially a "flat" budget for 2010-2011 with no increase but also no cuts. With the projected drop in federal support of \$1 billion, the State had to make cuts in various areas to maintain a flat budget for 2010-2011.

- After the Primary on February 2<sup>nd</sup>, we will schedule meetings with our legislators to make sure they understand the importance of these revenues. Board members will be invited to attend these meetings.
- Glenbard, and more than 350 other districts, have submitted the Memorandum of Understanding in support of Illinois' Race to the Top Application. About half of the school districts in DuPage County chose to participate. Only 10 states will be selected for the RT3 funding. We should hear the outcome sometime in April.
- The LEND Council meeting was held on Friday, Jan. 22. One issue is that LEND has initiated a Strategic Planning process with identified Strategic Priorities of: funding, information, influence, and results. LEND members are encouraged to volunteer in any one of these areas.

### **Policy Committee Report**

Mr. Sebby stated the next Policy Committee meeting would be held February 8<sup>th</sup>. There are a number of policies on the agenda this evening for consent and discussion.

### **Student Performance & Achievement Committee Report**

Mr. Trefilek stated the Student Performance and Achievement Committee met on January 13<sup>th</sup>. The Committee reviewed curriculum recommendations and the timeframe. There was also discussion about Physical Education waivers. Mr. Trefilek stated the next committee meeting would be held on February 10, 2010 at 6:00 p.m. at the District Office.

### **BOARD MEMBER REPORTS**

Ms. Malcolm stated Glenbard North hosted a very successful fundraiser Sunday night – Jersey Boys. It was a wonderful event for the entire community to come out and show support.

### **PUBLIC PARTICIPATION**

President Malcolm asked if there was anyone from the audience who would like to address the Board.

Mary Ozog, resident of Glen Ellyn, stated she and approximately 10 residents met with Dr. Meissen on Wednesday, January 20, to discuss their concerns with the elimination of the Contemporary World History Honors class at Glenbard West High School. She stated they are not clear as to why this has to happen, specifically at Glenbard West. She read some of the comments from parents expressing their desire to retain the class at West. Ms. Ozog presented a petition to the Board of Education with 215 signatures in support of keeping the Contemporary World History Honors class in the District 87 curriculum for sophomores at Glenbard West, Glenbard South, and Glenbard East. She urged the Board to retain this class.

Rosemarie Butkus, 26-year resident of Glen Ellyn, stated she has a freshman at Glenbard West High School and has two daughters who have graduated from West. She stated it is important to give a voice to the students who took the Contemporary World History Honors class. She shared comments from her daughters in support of the class. Ms. Butkus encouraged the Board to keep Contemporary World History Honors at Glenbard West High School.

Steve Butkus, resident of Glen Ellyn, stated some of the best dinner conversations they have had with their children was over the Contemporary World History Honors class. Mr. Butkus stated they get positive feedback from the students who have taken the class. He urged the Board to keep the curriculum in place and to give the students a good choice.

Tim Manning, resident of Glen Ellyn and faculty member of Harper College in Palatine, stated it is important to keep three levels of classes for students. He and his wife signed the petition to keep Contemporary World History Honors at Glenbard West High School. Mr. Manning stated his daughter has taken honors courses and feels this has been the perfect choice for her. He commented it would be a big mistake to remove this class from the curriculum.

President Malcolm thanked all those who spoke during public participation this evening.

**A. Consent Items**

(ADOPTION BY THE BOARD OF EDUCATION ON THE FOLLOWING CONSENT ITEMS MEANS THAT ALL ITEMS APPEARING IN THIS SECTION ARE ADOPTED BY ONE SINGLE MOTION, UNLESS A MEMBER OF THE BOARD OR THE SUPERINTENDENT REQUESTS AN ITEM TO BE REMOVED TO BE CONSIDERED SEPARATELY OR AMENDED. A ROLL CALL VOTE OF THE MEMBERS OF THE BOARD MUST BE TAKEN ON THIS ITEM.)

Superintendent Meissen provided an overview of each of the consent items listed below.

1. Personnel

**CERTIFIED STAFF – EMPLOYMENT**

<u>Name</u>	<u>School/Subject</u>	<u>FTE</u>	<u>Effective Date</u>
Lappay, Beatriz	North/Special Education	47.5%	01/19/10
Root, Elizabeth	North/English	32.5%	01/19/10
Wallace, Jennifer	North/Foreign Language	12.5%	01/19/10

**SUPPORT STAFF EMPLOYMENT**

<u>Name</u>	<u>School/Subject</u>	<u>Effective Date</u>
Wallace, Jennifer	North/ELL Aide	01/19/10

2. Recommend that the Board approve the changes to Policy 4:140 Waiver of Student Fees, Exhibit 4:140 E1 Application for Waiver of Student Fees, Policy 2:20 Powers and Duties of the School Board and Policy 3:40 Superintendent.

3. Recommend that the Board approve the changes to Administrative Procedure 7:50 R1 Student Transfers To and From Non-District Schools.

4. Recommend that the Board approve the following field trips:

<u>School</u>	<u>Destination</u>	<u>Purpose</u>	<u>Dates</u>	<u>Grp/Course</u>	<u># of Students</u>	<u>Faculty contact</u>
East	Illinois State Univ. Bloomington, IL	Attend College BB game and visit campus	2/6 - 2/7/10	Boys Varsity Basketball Team	16	Scott Miller
South	Palmer House Hilton, Chgo, IL	Students will engage in mock diplomatic activities & develop a deeper understanding of foreign affairs	2/4 - 2/7/10	Model UN	33	Kristen Matakis

*Friend moved and Nathwani seconded THAT THE BOARD APPROVE THE CONSENT ITEMS "A 1, 2, 3 AND 4 AS LISTED ABOVE. On roll call voting "Aye": Trefilek, Voltaggio, Friend, Heim, Nathwani, Sebby, Malcolm. Voting "Nay": None. The motion carried.*

**Superintendent's Report**

Dr. Meissen reported on the following:

- The District received the following gifts with a value of less than \$2,500:

<u>Amount</u>	<u>Purpose</u>	<u>From</u>	<u>Bldg.</u>
\$500	Students for Students at West	Corrie Pierce – Class of 1989	West
\$100	Girls Basketball Team Supplies	Garth & Jeanne Cates	South
\$522/2	keyboards Music Department	Sue Nigro	South
\$75	Girls Basketball Program Supplies	Michael & Vivian Brophy	South
N/A	Book "The Message of the Quran"	The Council on American-Islamic Relations	
\$300	Purchase GPS Units (used)	Dept. of Agriculture Office of Program Evaluation, Enforcement & Review	East
\$250	Supplies for Girls Track Program	BP Fabric of American Fund	South
\$100	AP Testing	Michael Timpanaro	West

- Our students completed the first semester exam period. We appreciated local libraries supporting our students with extended hours and special services during our exam week. Teachers will post first semester grades in PowerSchool by Jan. 21. First semester report cards will be mailed to families on Jan. 22.
- Our guidance departments are very busy scheduling students for classes next year. For current freshmen through juniors, the buildings host enrollment convos to present information about classes. Students receive enrollment materials to review with their families and then discuss with their counselors. Counselors meet with students individually to carefully review their course selections and help them make informed decisions regarding courses. Materials are mailed to the families of current eighth-graders. The information includes the enrollment handbook and recommendations from teams of educators. Enrollment appointments are scheduled for all incoming freshmen in early February, including a Saturday session.
- Tomorrow we will further discuss our course sequence with the Districtwide Leadership Team, which includes all department chairmen, assistant principals, principals, District Office leaders and GEA leadership. We appreciate the input of so many Glenbard team members as we review our curriculum and make modifications that will enhance the educational opportunities for all students. We plan to present our recommendations to the Board for discussion at the Feb. 8 Board meeting.
- State Superintendent Chris Koch plans to submit Illinois' Race to the Top application to the U.S. Department of Education tomorrow. In Illinois, 339 districts signed on as partners with the State Board of Education in the Race to the Top application. In April we should learn if Illinois is selected. If Illinois were chosen, Glenbard would have 90 days to complete a scope of work to solidify our participation. If Illinois were successful, the funds would be distributed according to the Title 1 formula. Chicago receives about 52 percent of the Title 1 funds in Illinois.
- The District received a Freedom of Information Act request from Janet Martin requesting information (job title/job classification, number of days worked in the school year, number of hours worked per day, date of hire, current salary, cost of any other fringe benefits, indicating how much the employer pays

and/or how much the employee pays) for all non-certified employees in our school district. The Human Resources department is in the process of responding to this request.

- The District received a Freedom of Information Act request from Alison Rudman requesting information about food service employees (i.e., background checks on food service employees, identification badges for food service staff, and visitor's sign in sheet for food service staff). The Business Office has responded to this request.
- The District received a Freedom of Information Act request from Nicholas Baker requesting Glenbard North's North Current Newspaper budget for 2008-2009, 2009-2010, and 2010-2011, which shows printing costs. The District is in the process of responding to this request.
- Superintendent Meissen reminded the Board that a new Conversations with Glenbard episode will be airing soon, which will focus on the budget plans for 2011. He encouraged the public and Board to view the budget episode.

## **DISCUSSION ITEMS**

### EnerNoc Curtailment Program

Assistant Superintendent for Business Services Mr. Chris McClain, along with Mr. Scott Pellock from Van Guard Energy and Mr. Michael Romanco from EnerNoc Inc. shared information on a program to help the district reduce energy and earn revenue. The program involves reducing/curtailing electric demand at one or all four of the facilities during the summer months. The district will agree to reduce a set amount of electricity consumption in response to high peak demand. A summary of the program is as follows:

- The District will receive in excess of \$150,000 over a five-year term
- There are no costs to the District to participate in the program
- The District shall receive additional revenue if an emergency event occurs
- The agreement term is five years from June 1 to August 20 each year
- EnerNoc will install all necessary metering equipment at no cost to the District
- Installed metering equipment will allow the District to monitor electric usage on a real-time basis, which can lead to further savings through better energy management
- EnerNoc will absorb all penalties and financial risks, associated to this program
- Historically, there has only been one event called in the last seven years.

Discussion ensued by the Board.

The Board thanked Mr. McClain, Mr. Pellock and Mr. Romanco for the information shared.

### First Reading of Policies and Procedures

Assistant Superintendent for Human Resources Mr. Rod Molek reviewed recommended changes to the following policies and procedures: Policy 2:110 *Qualifications, Term, and Duties of Board Officers*, Policy 5:100 *Staff Development Program*, Policy 5:120 *Ethics*, Policy 5:30 *Hiring Process and Criteria*, Administrative Procedure 5:30 R1 *Investigations*, and Policy 4:100 *Insurance Management*. He stated the Policy Committee has reviewed these policies and they were presented to the Board on January 11 for discussion. The policies and procedures are now brought before the Board for first reading.

The Board thanked Mr. Molek for the information provided.

### Policies and Procedures

Assistant Superintendent for Human Resources Mr. Rod Molek reviewed recommended changes to the following policies and procedures: Policy 2:40 *Board Member Qualifications*, Policy 2:250 *Access to District's Public Records*, Administrative Procedure 2:250 R1 *Access to and Copying of District Public Records*, Exhibit 2:250 E1 *Written Request for District Public Records*, Exhibit 2:250 E2 *Immediately Available Public Records*, Exhibit 2:250 E3 *Inspection Report for District Records*, Policy 7:60 *Residency*, Administrative Procedure 7:60 R3 *Establishing Student Residency*, Exhibit 7:60 E1 *Proof of Residency and Affidavit Concerning Student Residence*, Exhibit 7:60 E2 *Letter of Residence from Landlord in Lieu of Lease*, Exhibit 7:60 E3 *Letter of Residence to Be Used When the Person Seeking to Enroll a Student is Living with a District Resident*, Exhibit 7:60 E4 *Evidence of Non-Parent's Custody, Control, and Responsibility of a Student*, Policy 5:250 *Professional Personnel – Leaves of Absence*, Policy 5:330 *Educational Support Personnel – Sick Days, Vacation, Holiday, and Leaves*, and Policy 5:280 *Educational Support Personnel – Duties and Qualifications*.

Mr. Nathwani asked for clarification on Policy 5:250 *Personnel* and Policy 5:330 *Educational Support Personnel* regarding the number of unused days allowed to accumulate. Mr. Molek stated he would look into the two policies for clarification.

The Board thanked Mr. Molek for the information provided.

### NEW BUSINESS

Mr. Heim stated he is eager to have the discussion related to the social studies class. He stated that he has had his own students go through that class at Glenbard East and it is a very respectful and inspirational class. He stated that the East parents would echo some of the comments made from the public as well. Ms. Malcolm stated that the Board will have discussion on this issue at its February 8<sup>th</sup> meeting and a vote will be taken at the February 22<sup>nd</sup> Board meeting.

Mr. Trefilek stated he recently attended an event at Wheaton Warrenville South High School where there was a nice military observance display for students who had graduated from the school and then went on to serve in the military. Mr. Trefilek asked if something like this could be done at our schools. Dr. Meissen stated he would look into this and speak with his administrators.

### BOARD MEMBER REQUESTS

There were no Board member requests.

### CLOSED SESSION

*At 9:35 p.m. Sebbby moved and Nathwani seconded THAT THE BOARD CONVENE FOR CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY AS CITED IN SECTION 2(C)(1) OF THE ILLINOIS OPEN MEETINGS ACT; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR DISTRICT HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE DISTRICT FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE CLOSED MEETING MINUTES AS CITED IN SECTION 2(C)(11) OF THE ILLINOIS OPEN MEETINGS ACT; AND LAWFULLY CLOSED MEETING MINUTES, WHETHER FOR PURPOSES OF APPROVAL BY THE*

*BODY OF THE MINUTES, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06. 5 ILCS AS CITED IN SECTION 2(C)(21) OF THE ILLINOIS OPEN MEETINGS ACT. On roll call voting "Aye:" Trefilek, Voltaggio, Friend, Heim, Nathwani, Sebby, Malcolm. Voting "Nay": None. The motion carried.*

**RETURN TO OPEN SESSION**

The Board returned to open session at 11:22 p.m.

**ACTION ITEM(S)**

*Voltaggio moved and Trefilek seconded as follows to the respect to the confidentiality of the Board's closed session minutes and the closed session audio recordings:*

*That the following minutes and/or recordings or portions thereof no longer require confidential treatment and are to be made available for public inspection after adoption of this motion:*

*Minutes to be opened for public inspection: None*

*That the need for confidentiality still exists as to the following minutes and recordings or portions thereof:*  
*Minutes to remain Closed:* July 13, 2009, August 10, 2009, August 31, 2009, September 14, 2009, September 28, 2009, October 13, 2009, October 26, 2009, November 2, 2009, November 9, 2009, and November 23, 2009.

*Audio Recordings to remain Closed:* July 13, 2009, August 10, 2009, August 31, 2009, September 14, 2009, September 28, 2009, October 13, 2009, October 26, 2009, November 2, 2009, November 9, 2009, and November 23, 2009.

*On roll call voting "Aye": Friend, Heim, Nathwani, Sebby, Trefilek, Voltaggio, Malcolm. Voting "Nay": None. The motion carried.*

**ADJOURNMENT**

*At 11:23 p.m. Nathwani moved and Friend seconded THAT THE BOARD ADJOURN. On roll call voting "Aye:" Friend, Heim, Nathwani, Sebby, Trefilek, Voltaggio, Malcolm. Voting "Nay": None. The motion carried.*

  
Jo Ahrens, Secretary

  
Rose Malcolm, President