



# GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

---

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, [www.glenbard87.org](http://www.glenbard87.org)

## POLICY COMMITTEE MEETING MINUTES

District Office

Monday, December 17, 2018

The Policy Committee held its monthly meeting in Meeting Room One at the District Office on Monday, December 17, 2018. The meeting was called to order at 6:30 p.m.

In attendance: Jennifer Jendras (Interim Chair), Cindy Christensen, Martha Mueller, Josh Chambers, Jeffrey Feucht, David Larson (part-time), Leo Hoerdemann (GBS student liaison) and Jeromel Lara (GBN student liaison), and Diana Flint as recording secretary

Quorum requirements were met and the meeting was able to proceed.

### Approval of Minutes

The minutes of the Policy Committee meeting for November 12, 2018 were reviewed and approved without revision.

### Items for Discussion

1. Policy 5:150 *Personnel Records* was revised to include a recommended statement that should an entity other than a prospective employer request information, the District will only confirm position and dates of employment unless the employee has submitted a written request to the District office. The examples provided were a new loan or a mortgage refinancing.
2. Administrative Procedure 5:150-API *Personnel Records* was revised to extend beyond the regulations required for keeping unsuccessful applicant records as recommended by PRESS. Bullet points were rearranged to go under headings for quicker reference. Discussion took place on the mandated reporter status listed on page 2. Concern was also raised on whether item 3 under Complying with the Requirements in Abused and Neglected Child Reporting Act should be included. The committee was informed that such clause was mandated by law.
3. Policy 5:220 *Substitute Teachers* was revised to incorporate recent changes under Illinois statutes to address the substitute teacher shortage. It will provide those districts that are struggling new opportunities to address need. The committee was advised that District 87 has a pool of substitute teachers in good standing. The changes that were made under law are temporary will revert back as shown within the policy.

4. Administrative Procedure 5:220-AP1 *Substitute Teachers* was revised to incorporate guidelines for technical education and driver education classrooms, as well as required substitute teacher training provided by the District. Item 8 on page 3 was asked to be revised to, "Enforce the district's guidelines for student discipline (behavior) as shown in policy."

The question was raised on the district's policy regarding transgender. The committee was advised that the meeting in January had been moved to the 14th and would start 30 minutes earlier in order to have ample time for review/discussion. However, any changes would not go before the School Board until the January 28, 2019 meeting.

The meeting adjourned at 6:43 p.m.

Signed:

 1/14/19  
Jennifer Jendras Date  
Policy Committee Interim Chairman