



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

POLICY COMMITTEE MEETING MINUTES DISTRICT OFFICE Monday, March 11, 2019

The Policy Committee held its monthly meeting in the lower level Meeting Room Three at the District Office on Monday, March 11, 2019. The meeting was called to order at 6:03 p.m.

In attendance: Cindy Christensen, Martha Mueller (via conference call), Rich Mazzolini, Rebecca Majewski, Mireya Vera, Josh Chambers, David Larson (part-time), Elizabeth LeBeau (GBE student liaison), and Diana Flint acting as recording secretary

Quorum requirements were met and the meeting was able to proceed.

Approval of Minutes

The minutes of the Policy Committee meeting for February 11, 2019 were reviewed.

Action: Motion made to accept, seconded, and carried.


Items for Discussion

1. Exhibit 2:250-E2 *Immediately Available District Public Records and Web-Posted Reports and Records* is a list of all the different web postings required. The exhibit was revised to incorporate changes in current law regarding sexual harassment and sexual discrimination. Should the district enter into a severance agreement with an employee or contractor who has engaged in either act, the district must now disclose the information within 72 hours.
2. Policy 5:30 *Hiring Process and Criteria* was revised in response to changes at both the State and federal levels (as specifically noted in legal references and cross references). Clarification was also incorporated on the timeline requirement for the physical fitness exam. The question was raised on whether the District utilized the Statewide Offender Database or the federal database for criminal background checks, and what was the difference? The Committee was informed that the District utilizes both. The Statewide check identifies crimes committed within Illinois where the individual presumably resides and provides more detailed information on judgments. The federal one searches across all states to take into account individuals that may have moved into Illinois. Should a candidate's background report indicate a adjudication, more information or a disposition is requested from the individual. Further discussion took place on sex offenders.

3. Administrative Procedure 5:30-AP2 *Investigations* was revised to further expand on changes made to Policy 5:30 and to provide clarification on the I-9 form. However, the District does not utilize the E-Verify system mentioned within the text. Again, additional information is requested should the District receive a hit on the documents presented for the I-9. A requested format change was made to page 2 of 6 to bold the line above the Applicant section so that it more clearly appears as a header. Discussion took place on interns and student teachers. The Committee was advised that any individual who was going to have regular contact with students is fingerprinted. Concern was raised on item "d" on page 5 of 6. Clarification was provided that exceptions are more misdemeanors, or fine-related, enumerated offenses. If convicted, and after seven years has passed, an individual could be considered employable unless they did not fulfill their court mandated requirements; those adjudicated under any Class X felony are not included.
4. Policy 7:100 *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students* was revised to add the stipulation that any student entering 9th grade must have a dental exam. Although the student cannot be withheld from school, paperwork must be submitted. Clarification was requested on item "4" on page 1 of 4 regarding informational materials -- Does the school provide these in another language other than English? The Committee was informed that the Department of Health has brochures in various languages that the District could access for distribution.
5. Policy 7:290 *Suicide and Depression Awareness Prevention* was revised to require in-service training to identify the warning signs of mental illness and suicidal behavior. The Committee was advised that the District is already in compliance through the utilization of GCN training videos that all employees view. Discussion took place on the policy limiting its reference to "licensed" school personnel versus encompassing all employees. The Committee was advised that not every staff member has the education to handle this type of situation. Therefore, the district stipulates that should anyone be concerned about a student's mental health they immediately notify an administrator, social worker, or school counselor. Further discussion took place on how this policy related to employees being mandated reporters for DCFS and the requirements for out-of-district coaches.

The meeting adjourned at 6:29 p.m.

Signed:


Jennifer Jendras
Policy Committee Interim Chairman

4-8-19
Date