



# GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87

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## MEETING MINUTES

The Student Performance and Achievement Committee of the Glenbard 87 Board of Education met at **6:00p.m.** on **Wednesday, Jan 6, 2021** via online video conference.

**In attendance:** Bonniejean Alford, Anita Ball, Melissa Creech, Margaret DeLaRosa, Jennifer Jendras, Leo Hoerdemann, Abbey Knight, Patrick McGill, Peter Monaghan, Carolyn Rehak, Erica Roberts, Aryan Sandoval, Mireya Vera.

Time	Subject & Purpose	Discussion Leader(s)
	<p><b>Public Participation</b></p> <p>There were no public comments from visitors during this part of the meeting.</p>	Visitors
	<p>The meeting minutes from the Wednesday, Dec 2, 2020 meeting were approved by the committee.</p>	Committee Members
	<p><b>Glenbard Parent Series Update</b></p> <p>Gilda Ross provided the committee with an update about the Glenbard Parent Series, now in its 25th year of providing valuable programming for the community. Gilda explained the various ways the program had to adjust and pivot in response to the circumstances brought about by the pandemic. Most of the programs that were canceled last year were rescheduled for this year and some new programming was added specifically to support parents and students during this challenging time.</p>	Gilda Ross
	<p><b>Student Schedule Change Procedure Update</b></p> <p>Patrick reviewed the draft proposal to update the administrative procedure regarding student schedule changes (6:310-R7). Patrick explained that this administrative procedure was last updated in 2015, but includes language that is more restrictive than actual current practices. As part of the process of updating this procedure, he has worked with the Asst. Principals for Instruction (API) and School Counseling Dept Chairs to add flexibility and make changes that better reflect current practices. The key change to the procedure is dropping the April 30 deadline for changes and instead allowing requests for course changes or drops to be made up until the new school year. Such requests will need to be reviewed and approved by the school counselor, taking into consideration course availability, with ultimate approval falling with the API.</p> <p>Patrick also explained that in the new proposal, requests for course changes or drop that come after the school year begins will only be made on an exception basis according to the exception criteria listed in the new administrative procedure. This list of exception criteria now includes a section for extenuating or unforeseen circumstances that was previously absent from the policy.</p> <p>Dr. Peter Monaghan, Principal for Glenbard West, joined the discussion and said he agrees that</p>	Patrick McGill

	<p>this course change procedure needed updating to add flexibility in addressing the many various reasons for requesting schedule changes.</p> <p>The committee discussed the proposed changes to the administrative procedure and made some suggestions that Patrick will incorporate into the draft proposal before submitting it to the Policy committee for review. One of the suggestions from the committee is to develop a form students and parents can use to submit their course change requests. Each school would develop their own form, but all would be designed to collect the same basic information relating to the request and the outcome of the request.</p>	
	<p><b>Postsecondary Matriculation Update</b></p> <p>The presentation and discussion regarding postsecondary matriculation will be postponed until the next SPA meeting on Feb 3.</p>	Patrick McGill
	<p><b>Public Participation</b></p> <p>Community member Grace Daigel shared some thoughts regarding the proposed procedure changes for student schedule change requests.</p>	Visitors
	<p><b>Updates on Committee Requests &amp; Future Agenda Items</b></p> <p>There were no questions about future agenda items or updates from previous meetings.</p>	Committee Members
6:53	<p><b>The meeting was adjourned at 6:53pm</b></p>	Committee Members

Anita Ball  
*Anita Ball, Committee Secretary*

Mireya Vera  
*Mireya Vera, Committee Chairperson*