



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

POLICY COMMITTEE MEETING MINUTES GLENBARD DISTRICT 87 ADMIN. CENTER Monday, June 14, 2021

The Policy Committee held its monthly meeting at the District Office on Monday, June 14, 2021. The meeting was called to order at 5:30 p.m.

In attendance:

Cindy Christensen, Committee Member
Kermit Eby, Board Member
Richard Mazzolini, Committee Member
Martha Mueller, Board Member
Josh Chambers, Assistant Superintendent
for Human Resources
Janet Cook, Assistant Superintendent
for Student Services

Melissa Creech, Executive Director for
Teaching and Learning, Innovation and
Instruction
David Hennessey, GEA Representative
Diana Flint, Recording Secretary

Absent: Mireya Vera, Board Member

Quorum requirements were met and the meeting was able to proceed.

Approval of Minutes

The minutes of the Policy Committee meeting for April 12, 2021 were reviewed.

Action: Motion made to accept, seconded, and carried.

Organizational Items

Since this was the first meeting following the April election, the committee reviewed the following organizational items: 1) Committee Charge & Member Changes; 2) 2021-2022 Meeting Calendar; 3) Open Meeting Act Training; and, 4) Quorum Requirements of three members present.

Public Participation

Three community members requested to speak on the agenda related topics. Lori Saguto of Glen Ellyn expressed her concerns regarding the proposed revisions to Administrative Procedure 7:215-AP1, *Academic Honesty*, which changed the section on consequences for cheating and academic dishonesty. She formally requested the District match other local schools and that Item C.1 referencing an automatic zero being issued for cheating not be

stricken from the text. Saguto asked for all grading policies to be benched and sent back to SPA (Student Performance and Achievement Committee) for the June 30 meeting.

Linda Samuta of Glen Ellyn inquired if parents were involved in the review of the grading policies and administrative procedures on the agenda. She had been told that a survey went out only to teachers and students. Samuta stated she felt that information had not been communicated well and there was a lack of transparency. She also stated that she felt a class syllabus, as proposed under 6:50-AP5, should be included in the student handbook, Schoology, and on the school website.

Marti Boyd of Glen Ellyn stated she had concerns regarding the new policy 7:345 on the protection of student personal information online and consultants being hired. Boyd also noted her unease with 6:280-AP4 on the school district relying on technology to communicate with parents on how their student is doing at school -- i.e PowerSchool. Regarding 7:215-AP1, Boyd stated she agreed that *Academic Honesty* should not have “consequences” removed. She suggested that the district have another forum for parents before it proceeds.

Items for Discussion

Creech presented a summary of the changes to agenda items 2-16. She noted the Grading Policy Research Committee spent three years researching grading practices, including looking at 18 other high school districts and PRESS. The recommendations were also discussed at the Student Performance and Achievement Committee (SPA) before coming to the Policy Committee. This included revisions to or recommendation for deletion of the following policies and administrative procedures, as well as the creation of a new policy.

Policy 6:280, Grading and Promotion

Administrative Procedure 6:280-AP1, *Assignment of Grades and Credit*

Administrative Procedure 6:280-AP2, *Weighting of Grades*

Administrative Procedure 6:280-AP3, *Recognition of Academic Achievement (Delete)*

Administrative Procedure 6:280-AP4, *Monitoring Student Progress*

Administrative Procedure 6:280-AP5, *Mandatory Final Evaluation or Formal Evaluation*

Administrative Procedure 6:280-AP6, *Honor Roll (Delete)*

Administrative Procedure 6:280-AP7, *Student Testing Programs (Delete)*

Administrative Procedure 6:280-AP8, *State and National Testing Programs (Delete)*

Administrative Procedure 6:280-AP9, *Audit Course (Renumber to AP-6.)*

Policy 6:281, Grading (Delete)

Policy 6:281-AP1, *Grading (Delete)*

Policy 6:281-AP2, *Grading System (Renumber to 6:280-AP3.)*

Policy 6:330, Achievement and Awards (New)

Administrative Procedure 7:215-AP1, *Academic Honesty*

In addition to rearranging and consolidating for clarity, there were changes in updating language and titles; updates reflecting changes in technology; current parent/guardian language; and recommendations from the Board’s attorney to align with Illinois School Code (6:280-AP1, -AP2, -AP4, -AP5). Policy 6:280 was a review only with no recommendations for change.

Policy 6:330 is new and was created from a combination of 6:280-AP3, -AP6 (resulting in their elimination). This aligns with what many other school districts have in place. Language came from both PRESS and from the Board's attorney. It is recommended that 6:280-AP7 and -AP8 be eliminated as they are redundant, outdated versions of 6:340. Administrative Procedure 6:280-AP9 had IHSA (Illinois High School Athletic Association) incorporated and is being recommended to be renumbered to 6:280-AP6. Policy 6:281, which is not seen in other districts, is duplicated by 6:280 and 6:282. Therefore, it is recommended for deletion. It is also recommended to eliminate 6:281-AP1 as it is covered in 7:40 and 7:40-AP1, noting that some sections have been moved to 6:280-AP4. Since policy 6:281 is being recommended for removal, but 6:281-AP2 remains, it should become an administrative procedure for 6:280 (AP-3). Administrative Procedure 7:215-AP1 was revised to stipulate academic honesty is expected of all students and to address actions for dishonesty.

Creech advised that these grading revisions align with the district's commitment to creating opportunities for students to take difficult classes and the belief that grades should emphasize learning rather than behavior or compliance. Poor behavior, such as academic dishonesty, would result in a Dean referral who would then decide the consequence. The anticipated implementation for these grading changes is this Fall.

The agenda items pertaining to grading were then reviewed individually for comment by committee members. Suggested revisions included:

- Administrative Procedure 6:280-AP4 - The first sentence of the third paragraph on Lunch Intervention is out of order with the second. Put the parents being notified first.
- Administrative Procedure 6:280-AP9 - "Withdrawn Failing" should be just "Withdrawn" in C4.
- Administrative Procedure 7:215-AP1 - Include reference to student handbook on possible consequences for C5. Change C3 to read better on a student engaging in academic dishonesty. Re-review the procedure overall to ensure there is no bias and watch numbering.

Chambers presented Policy 7:345, *Protection of Student Personal Information Online*. This is a new policy that addresses SOPPA (Student Online Personal Protection Act) law that goes into effect 7/1/2021 -- for every app or program students use, the school district has to ensure that the student's personal information is protected. Due to the difficulty of such a task, the district is hiring a vendor to help with this requirement. The policy was recommended by PRESS and reviewed by the Board's legal team.

Cook presented new Administrative Procedure 7:150-AP1, *SRO Use of Body Cameras on School District Property*. This new policy is to address the Law Enforcement Officer-Worn Body Camera Act that has gone into full effect this year. The policy was generated for transparency reasons to alert parents when cameras may be activated and in recording mode. It was written with the assistance of the five local police agencies that the district has entered into an intergovernmental agreement with. Discussion took place on who owns and can release the videos.

Cook went on to discuss Policy 7:140, *Search and Seizure*. This policy was revised by PRESS to better address what can be searched. It was also modified to comply with changes in law that stipulates school officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or

profile on a social networking website. Discussion took place on cell phones and cars parked on school grounds.

Chambers then presented Policy 3:70, *Succession of Authority* which was last reviewed in 2005. The updates provided were recommendations by the Board's attorney on who shall be in charge if the Superintendent or Principal is absent for an extended period of time.

Administrative Procedure 3:70-AP1, *Contingency Plan* were recommendations by the Board's attorney on who shall be in charge in the Superintendent or Principal's absence. Title changes were made for consistency between buildings. Also, it did not originally talk about licensure and the district wanted it to be properly reflected.

Grace Daigel of Glen Ellyn was then asked to step forward to present her suggestions of proposed policies for the Board Policy Manual. Daigel explained her challenges with working with policy development in the past. Administrative Procedure 2:240-AP1 *Policy Proposals* - addresses how a member of the public can propose policy for consideration -- the steps to be taken and the timeline. Administrative Procedure 6:50-AP5 *Course Syllabus* stipulates that every class offered has a written course syllabus in both the Curriculum Guide for class selection and Schoology. She felt it may be helpful for students in choosing classes to know what the assessment will be based on. Policy 6:90 *Teaching About Medical Topics* stipulates that the curriculum/materials for medical topics will be reviewed by an appropriately licensed medical professional to ensure that the information presented to students is accurate and appropriate. Daigel expressed her concern on nutritional information provided and the effects of social emotional issues being discussed. Committee members reviewed the various proposals and stated they were hesitant for there to be a policy on a course syllabus.

Policy 2:240, *Board Policy Development* was reviewed by the Board's attorney and revisions presented by Chambers. It now incorporates how policy suggestions from the Glenbard community or staff will be considered by the Policy Committee, as well as stipulates policy adoption and dissemination.

Chambers inquired if there was a consensus to send the agenda items to the Board for "First Discussion" at the next regularly scheduled meeting. A Motion was made and seconded to pull the three policies recommended by Daigel for further review at the next committee meeting and to have the rest of the agenda items move forward to the Board. Motion carried.

Public Participation

The audience was asked if anyone had comments on a non-agenda item. Hearing none, it was suggested that the meeting close.

Action: Motion made to adjourn the meeting, seconded and carried.
The meeting adjourned at 6:59 p.m.

Signed:

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Martha Mueller 7/19/2021
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Martha Mueller Date
Policy Committee Chairman (or designee)