



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

POLICY COMMITTEE MEETING MINUTES

GLENBARD DISTRICT 87 ADMIN. CENTER

Monday, September 13, 2021

The Policy Committee held its monthly meeting via Zoom video conference on Monday, September 13, 2021. The meeting was called to order at 6:31 p.m.

In attendance:

Cindy Christensen, Committee Member
Kermit Eby, Board Member
Richard Mazzolini, Committee Member
Martha Mueller, Board Member
Mireya Vera, Board Member
Josh Chambers, Assistant Superintendent
for Human Resources

David Hennessey, GEA Representative
Henna Ayesh, Student Liaison
Naomi Friedman, Student Liaison
Matthew Naughton, Student Liaison
Diana Flint, Recording Secretary

Absent: None -- Matthew Naughton joined late by telephone.
Quorum requirements were met and the meeting was able to proceed.

Chambers suggested that introductions be made for the student liaisons present. He then explained to the students that tonight would be different because the Committee would be talking about processes more than on policies. Chambers also advised that insight from the students may be asked at future meetings.

Approval of Minutes

The minutes of the Policy Committee meeting for August 23, 2021 were reviewed.
Action: Motion made to accept minutes as presented - Mueller, seconded - Mazzolini, and carried (all ayes).

Public Participation

No community members requested to attend the virtual meeting.

Items for Discussion

Chambers stated that tonight's discussion was on a guideline being established for Committee members to utilize for the basic process moving forward. He elaborated on past history and that the primary mode for policy changes came from P.R.E.S.S. (*Policy Reference Education Subscription Service*), which was issued by the Illinois Association of School Boards (IASB). He

explained that the Committee prepares policy to go to Board. The Board then holds two discussions and during the second discussion there is typically a vote. Once the Board votes, the policy becomes binding. Key items proposed for the “process” were as follows.

During the meeting, Committee members will consider the P.R.E.S.S. updates and identify changes that;

1. need to be discussed at length,
2. should to be sent to the Board of Education as is,
3. should be referred to the Board’s Attorney for review, or
4. do not require updating, for example footnotes.

When looking at new policy, the Committee should look at what we may need to change with the following questions in mind.

1. Does the IASB Policy Reference Manual provide guidance?
2. Is the request something that should be covered in policy (i.e., Board work or something senior administration should address) or is it something that should be handled by staff (staff work handled at the building-level)?
3. Is the subject matter already addressed in current policy?


If the Committee determines that new policy language should be drafted, the Committee could utilize the following options:

1. Frame the appropriate question(s) and discuss the topic. What do we want that policy to do?
2. Request that administration provide data and input (such as those that will be impacted and those that will need to implement), if necessary and it has not already been provided.
3. Request the Board’s Attorney to draft language that addresses the concern while still aligning with the Board's mission, vision, goals, and objectives.

Chamber advised that a formal exhibit would be brought to the next Committee meeting for further review and discussion.

Action: Motion made to adjourn - Mueller, seconded - Eby, and carried (all ayes).
The meeting adjourned at 6:46 p.m.

Signed:

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Martha Mueller Date
Policy Committee Chairman (or designee)