

Directions Program

2022-2023

Student Handbook



301 South Swift Road, Door 5, Addison, IL 60101
Phone: 630-790-5800 ~ Fax: 630-790-5802

Welcome to the Directions Program

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Frequently Asked Questions- FAQ's

If you have questions about Glenbard's Pandemic Preparedness, please review the next page.

- 1. Where do I call regarding an absence?**
You may call our direct number (630) 790-5800, then press "1" for English or "2" para español.
- 2. Is there student parking available?**
Yes, an application, valid driver license, and current insurance are required.
- 3. How can I access my students' current progress?**
By logging in to Powerschool, student progress can be monitored.
- 4. What is the dress code?**
We follow the same dress code as all Glenbard high schools. (see page 9 for more info)
- 6. Will students need their home school ID?**
Yes, students need their ID each day.
- 7. How will I know if my student is on track for graduation?**
Frequent communication will be provided by school personnel. Meetings can be scheduled.
- 8. Can students participate in sports/clubs/activities?**
Students are strongly encouraged to participate in all activities at their home schools.
- 9. Will Driver's Education be available during the school day?**
The classroom portion ONLY will be provided in the fall semester. 18 year olds will be given first priority

2022-2023

Staff Information

Principal/Coordinator- Lorence Reid
Lorence_Reid@glenbard.org

Administrative Assistant- Peg McCarthy
margaret_mccarthy@glenbard.org

Teachers and Staff:

Antonio Garcia-Social Studies
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JaVion Holman-Mathematics
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Robert Cwiklik-Science
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Clayton George-P.E./Driver Education
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Barbara Onchuck-School Counselor
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Carol Rodemeyer-English/Special Education
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Shaheen Shedbalkar-Social Worker
Shaheen_Shedbalkar@glenbard.org

PANDEMIC PREPAREDNESS

In the event of a disease outbreak, epidemic or pandemic, emergency school closings may be necessary at the direction of state/local health officials or the Illinois State Board of Education (ISBE). During extended school closures, the District will implement a remote learning program consistent with ISBE guidance. Parents and guardians will be required to perform daily temperature checks and health screenings for their child(ren) before school and report this information to school staff members. School personnel may perform temperature checks and health screenings for students at school as necessary at the sole discretion of school personnel. If a student has a fever higher than 100.4 degrees Fahrenheit or exhibits any other sign of illness while at school, the student must be picked up from school immediately and will be excluded from school for a period of time determined in consultation with ISBE and the Illinois Department of Public Health. Visitors will not be allowed to enter school buildings except in exigent circumstances. In no case will a visitor be allowed to enter a school building when exhibiting signs of illness, as determined at the sole discretion of school personnel. Students and adults present at school must wear fitted face masks covering their nose/mouth at all times, including on school buses. If a student refuses to wear a mask or otherwise engages in conduct that compromises the safety of others, his/her parents will be notified and disciplinary interventions may result, including possible expulsion from school. During this unique time, the school will implement behavior expectations for students to ensure the ongoing health and safety of all individuals on and off our school campus.

RECORDING LESSONS/LIVE STREAM

Teachers and staff may video/audio record lessons for students to access either synchronously (in real time) or asynchronously (for review at a later time) for use on the remote learning platform. Recordings will be maintained for a short period of time and will be deleted within 12 months. District staff will take reasonable steps to monitor the confidentiality of any personally identifiable student information exchanged on the remote learning platform consistent with state and federal laws. However, the School District cannot control or guarantee the confidentiality of student communications on a remote learning platform.

**“Do not go where the path may lead, go instead
where there is no path and leave a trail!”**

Ralph Waldo Emerson

GLENBARD TOWNSHIP DISTRICT 87

District Information

District Office 630-469-9100
596 Crescent Boulevard, Glen Ellyn, IL

Superintendent
Dr. David Larson

Administrative Assistant
Donna Gastel

Assistant Superintendent of Student Services
Janet Cook

Administrative Assistant
Monica Torres-Martinez



GLENBARD TOWNSHIP DISTRICT 87

School Information

Glenbard East 630-627-9250
1014 South Main Street, Lombard, IL 60148
Principal
Antoine Anderson
Assistant Principal of Student Services
Broderick Booth

Glenbard North 630-653-7000
990 Kuhn Road, Carol Stream, IL 60188
Principal
Dr. John Mensik
Assistant Principal of Student Services
Debra Cartwright

Glenbard South 630-469-6500
23W200 Butterfield Road, Glen Ellyn, IL 60137
Principal
Sandra Coughlin
Assistant Principal of Student Services
José Jaramillo

Glenbard West 630-469-8600
670 Crescent Boulevard, Glen Ellyn, IL 60137
Principal
Dr. Peter Monaghan
Assistant Principal of Student Services
Christopher Mitchell

Multi-Tiered System of Support

Multi-Tiered System of Supports (MTSS), is an approach for redesigning and establishing teaching and learning environments for all students that are effective, efficient, relevant, and durable for all students, families, and educators. MTSS involves an education process that matches instructional and intervention strategies and supports to student needs in an informed, ongoing approach for planning, implementing, and evaluating the effectiveness of instruction, curricular supports, and interventions.

GLENBARD LIFE IN ALL SETTINGS

We will model and internalize the essence of our LIFE statement.

Live with integrity

Inspire passion for learning relationships

Form and maintain positive

Expect equity and excellence for all

ACADEMIC INFORMATION

Courses Offered

All courses are delivered in the traditional classroom and with an online learning platform. Students are assigned courses to complete their graduation requirements and are expected to be actively engaged in the learning process. Driver's Education classroom (only) will be offered.

Daily Assignment Period

All students are assigned a daily assignment period, either before or after their lunch period, that allows them the opportunity to complete coursework, catch up on missing assignments/quizzes/ tests, complete accelerated class work, and/or receive additional academic support.

Grade Reporting

Progress reports are available daily in Powerschool; Final grades are posted at the end of each semester. Teachers will contact parents as needed regarding the academic and/or behavioral progress of students.

School Counselor

A school counselor will be available to assist students as they reach towards their full potential in academics, personal development, and post-secondary planning.

PowerSchool

PowerSchool is an online system utilized at Glenbard campuses for students and parents to monitor academic progress and view the current schedule.

Summer School

Summer school class information will be available from each home school counselor and course registration is strongly encouraged.

Technology Center of DuPage (TCD)

TCD will provide advanced electives that simulate real-world situations and build a work skill portfolio. Students may be able to earn college credit as well as earn credits towards graduation through hands-on learning, workplace skills, and practical applications and is half of the school day. TCD grades are accessible through an online system and log-in information will be provided at the beginning of the school year. Students can earn 1.5-2.0 credits each semester.

Unofficial Transcript

Unofficial transcripts are available at the end of each semester upon request. Credits are accrued at the end of each semester.

ATTENDANCE

Absent/Tardy Notification

Parents/Guardians must notify the Directions Program main office before 9 a.m. if their student is going to be absent or tardy. Both can be reported 24 hours a day by calling (630) 790-5800 and pressing "1" for English and "2" para espanol.

Compulsory Attendance Law

The Illinois School Code authorized the following reasons for excused absences: illness, observance of religious holiday, death in the immediate family, major medical emergency.

Excused/Unexcused Absences

Medical/dental appointments should be scheduled outside school hours when possible. A note may be requested from appointments made during the school day.

CLUBS AND ACTIVITIES

Home School Participation is highly encouraged for all students in the Directions Program. The bus leaves the Direction/TCD campus on Mondays at 1:22 PM and at 2:04 PM T-F and returns students to their home schools. At this time, students may remain on campus for activities or take the neighborhood route home. Home school clubs/activities schedules are displayed daily on the TV monitors near the Directions entrance. Students may contact the main office for specific details.

DISCIPLINE

Please refer to the prohibited student conduct and consequences detailed in the District 87 student/parent handbook, received from your respective home school.

Academic Dishonesty

Academic honesty is expected of all students. The District expects students to exhibit the traits of trustworthiness, responsibility, and fairness. Students engaging in dishonesty and plagiarism steal other's ideas and fail to think and learn for themselves. Consequences are outlined in each home school student handbook, in accordance to board policy.

Bus Conduct

All students must follow the District's School Bus Safety Guidelines. Failure to comply with these rules will not be tolerated and consequences may range from detention to loss of transportation privileges.

Disciplinary Consequences

All students are subject to disciplinary consequences that violate school rules, policies, and procedures. Parents and home schools will be notified of any infractions committed by students.

Dress Code

Students are expected to dress appropriately for school. Dress or appearance which presents a health or safety hazard, which materially and substantially disrupts the educational process, or which is prohibited by home school dress code requirements.

Electronic Device Policy

The use of electronic communication devices shall be done so in a manner that enhances the learning process. The Directions Program is not responsible for lost or stolen items.

Out of School Suspension

As a last resort and in extreme cases, students may be assigned an out of school suspension. During this time, students are not allowed on the Directions Program area, TCD, nor any District 87 campus. Students are able to complete any missing work/assignments during the absence.

Technology Violations

Students are expected to follow all rules, policies and procedures regarding the use of technology. Any student found violating these rules, policies and procedures is subject to the loss of access to technology for a prescribed period of time.

GENERAL INFORMATION

Fee Waivers

All applications for fee waivers must be obtained at the student's home school. Additional information is available in the main office.

Free/Reduced Breakfast and Lunch Applications

All applications for free/reduced breakfast and lunch must be submitted yearly, at the home school.

Lockers

Lockers will be assigned to students. The Directions Program staff is not responsible for lost or stolen items from lockers; therefore sharing combinations, or lockers with other students is not permitted. The Directions Program administration may search lockers without notice or consent, including desks and personal effects.

Registration/Residency Requirements

Each year, students and their families must register and establish residency at their home schools. Students found to live outside the district may be subject to being dropped from the Directions Program.

TRANSPORTATION

Bus

Bus transportation is available for students from their home schools at the end of each day.

Pick-up/Drop-off

Students may be picked-up and /or dropped off at Door 5, on the North side of the TCD building. When students are picked up before dismissal; they must be signed out of the Program by a parent/guardian, or their designee, and a photo ID is required.

Student Parking

If students wish to drive to Directions, a parking permit application must be completed and approved by the Directions main office. A valid driver's license and current insurance will be kept on file. Applications are available in

the main office. Student parking is a privilege, not a right. Students may have their parking privileges suspended or revoked at any time for not following school and district wide expectations, rules, safety measures and policies. This includes but is not limited to leaving school early without permission, improper or reckless vehicle conduct, parking an unregistered vehicle, use of drugs or alcohol, excessive truancy or tardiness, an out of school suspension for any reason and failing to serve disciplinary consequences.

CAFETERIA INFORMATION

Cafeteria Expectations

Students are expected to arrive, depart, and display appropriate behavior during lunch. Students are individually expected to maintain their area and properly discard all food and drink items.

Breakfast and Lunch

Breakfast and Lunch will be served in the Directions Program Café/Commons area each school day. The food service department uses a computerized point of sale program, which enables parents to pre-pay meals. To use the program, students will scan their ID to deduct the food cost from a pre-paid balance. Similar to a debit card, the system will not accept charges or negative balances. ID's will be acquired from each home school during registration. Money can be added at your home school bookstore or online at mylunchmoney.com.

TECHNOLOGY

Computer Usage/Expectations

Students will utilize computers/iPads for academic work and approved internet research. Any student found to intentionally steal, damage, and/or vandalize any computer will be referred for disciplinary action.

Graduation Requirements

A student must successfully complete the following Illinois and Glenbard District 87 required courses of study and earn twenty-three (23) credits in order to graduate. The recommended course of study for college-bound students is minimally considered to be 4 years of English, 4 years of math, 3 years of science, 3 years of social studies and 2 years of a world language.

Applied Art (0.5 Credits): These studies include courses in the Family and Consumer Sciences, Technology and Engineering, or Business departments. Coursework at Technology Center of DuPage may also be used. Courses taken to meet the Consumer Education requirement do not also fulfill the Applied Arts requirement.

Consumer Education (0.5 Credits): Courses that meet the Consumer Education requirement include Business and the Consumer, Consumer Management, Economics, or AP Macroeconomics. Courses taken to meet the Consumer Education requirement cannot be used to also fulfill Applied Arts or Social Studies requirements.

Cultural Art (0.5 Credits): These studies include courses in Art, Music, Speech Arts or World Language. The course used to satisfy the Cultural Education requirement may not also be used to satisfy the Speech requirement.

English (3.5 Credits): Students will follow the traditional course sequence of English through the first three years of high school and may pick from an array of electives for their senior year.

Mathematics (3 Credits): Two semesters of Algebra and a course containing Geometry are specifically required. Students that successfully complete Algebra and/or Geometry in middle school are exempt from enrolling in these courses in high school, but they must still complete six additional semesters of math coursework during their high school years.

Physical Education/Health/Drivers Education (4 Credits): Students are required to successfully complete a physical education course within the Glenbard school district during each semester they are enrolled in a Glenbard high school with the exception of the semesters in which they are enrolled in Health or Driver's Education at a Glenbard high school. State Law requires that a student must have passed eight semester courses during the two semesters immediately preceding enrollment in Driver Education. Students that elect to enroll in a Driver's Education program through a private organization will still be required to enroll in a Physical Education course

during their school day and submit proof of successful completion of the Drivers Education course upon the conclusion of that course.

Science (3 Credits): Glenbard strongly recommends a science sequence that includes two semesters of each of the following: Biology, Chemistry and Physics.

Social Studies (3 Credits): Students must include 2 semesters in US History and 1 semester of Civics (US Government & Politics or AP US Government & Politics) with remaining semesters as Social Studies electives.

Speech (0.5 Credits): Students may choose either Speech, Theatre and Acting to fulfill the Speech requirement.

4.5 Additional Credits Needed for Graduation (from any of the above areas)

Total Credits Required for Graduation: 23

Additional Graduation Requirements

Students are required to pass an examination on the United States Constitution, State of Illinois Constitution, the Flag Code, and the Declaration of Independence. This is broken up into smaller assessments administered throughout the U.S. Government course to provide a more sustained focus on constitutional principles and foundations. Students will meet this requirement by passing the U.S. Government & Politics or AP U.S. Government & Politics course.

Illinois State School Code requires that all students take the School Day Scholastic Assessment Test (SAT).

Illinois State School Code requires that all students complete the Free Application for Federal Student Aid (FAFSA) or, if applicable, the Alternative Application for Financial Aid, or complete the ISBE FAFSA Nonparticipation Form.

GTHSD 87 Directions Program Expectations for L.I.F.E.

Expectations	ALL SETTINGS	HALLWAY	CLASSROOM	CAFETERIA/ STRIVE	RESTROOM	SCHOOL EVENTS
L ive with integrity	<ul style="list-style-type: none"> Follow dress code policy Use phones appropriately 	<ul style="list-style-type: none"> Use electronic devices for academics Use the golden rule 	<ul style="list-style-type: none"> Practice academic honesty Stay focused Arrive on time 	<ul style="list-style-type: none"> Use proper etiquette Make healthy choices Use school appropriate language 	<ul style="list-style-type: none"> Use appropriate hygiene Follow instructions 	<ul style="list-style-type: none"> Follow dress code Use electronics during approved times
I nspire passion For learning	<ul style="list-style-type: none"> Be prepared and punctual Carry school ID at all times 	<ul style="list-style-type: none"> Be prepared Be on time 	<ul style="list-style-type: none"> Pay attention Participate Engage in all lessons and activities 	<ul style="list-style-type: none"> Seek academic help Use academic resources 	<ul style="list-style-type: none"> Alert staff of an issue Clean up after yourself Use time wisely 	<ul style="list-style-type: none"> Enjoy the event Show school spirit
F orm and maintain positive relationships	<ul style="list-style-type: none"> Respect yourself and others Use appropriate language 	<ul style="list-style-type: none"> Respect yourself and others Support your peers 	<ul style="list-style-type: none"> Help others Be a kind student and allow others to learn 	<ul style="list-style-type: none"> Show patience with peers Have ID ready Respect yourself & others 	<ul style="list-style-type: none"> Try to use the restroom during passing period to maximize learning 	<ul style="list-style-type: none"> Respect yourself and others Use appropriate language
E xpect equity and excellence for all	<ul style="list-style-type: none"> Celebrate our differences and accomplishments Support each other 	<ul style="list-style-type: none"> Advocate for others Be kind Use appropriate language 	<ul style="list-style-type: none"> Learn from peers Follow directions Check class progress/grades 	<ul style="list-style-type: none"> Respect other's opinions Use your best manners 	<ul style="list-style-type: none"> Leave the area clean 	<ul style="list-style-type: none"> Support recognized students Celebrate diverse interests

ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge receipt of the 2022-2023 Directions information booklet and agree to read and be familiar with its contents, and abide by the rules and regulations put forth in it.

Signature of Student _____

ID Number _____

Date _____

Thank you for your support!



“Do not go where the path may lead, go instead where there is no path and leave a trail!”

Ralph Waldo Emerson