



# GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

## POLICY COMMITTEE MEETING MINUTES

### GLENBARD DISTRICT 87 ADMIN. CENTER

Monday, September 12, 2022

The Policy Committee held its monthly meeting at the District Administrative Offices on Monday, September 12, 2022. The meeting was called to order at 6:03 p.m.

#### In attendance:

Kermit Eby, Board Member

Richard Mazzolini, Committee Member

Mireya Vera, Board Member

Josh Chambers, Assistant Superintendent  
for Human Resources

Lisa Cooper, AFSCME Liaison

Lauren McDougal, Student Liaison

Sylvia Dinh, Student Liaison

Madeline Nguyen, Student Liaison

Diana Flint, Recording Secretary

Absent: Martha Mueller, James Shannon

Also in attendance was Board Member, Margaret DeLaRosa, Board Member.

Quorum requirements were met and the meeting was able to proceed. Eby acted as the designated Chairperson in Mueller's absence.

#### Approval of Minutes

The minutes of the Policy Committee meeting for August 8, 2022 were reviewed.

Action: Motion made to accept minutes as presented - Vera, seconded - Mazzolini, and carried (all ayes).

#### Public Participation - Agenda Items

Since no community members requested to speak, the public participation portion of the meeting was closed.

#### Items for Discussion

Introduction of the student liaisons took place for those in attendance for the first time. Chambers then provided a brief synopsis of how the committee meetings are facilitated.

Policy 7:15 *Student and Family Privacy Rights*: State and Federal laws require this subject matter be covered in policy and controls the content. All revisions are reflective of updates in P.R.E.S.S. (Policy Reference Education Subscription Service provided by IASB), except on page two. The first sentence under "Instructional Material" was added by Glenbard versus creating another procedure. Page three has a new section added which ties into student confidentiality and prohibits the sale or marketing of personal information.

Administrative Procedure 7:15-AP1 *Guidelines for Access to Glenbard Township High School District for Research* is a Glenbard specific procedure not found in P.R.E.S.S. It is being brought forward for review to

reflect that it is current as it stands. The only change recommended is in the title to add “ #87.” Discussion took place on how many requests and for what information typically take place in a year.

Policy 7:340 *Student Records* had minor changes in language recommended by P.R.E.S.S. for continuous improvement and the legal references were updated.

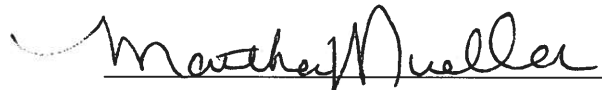
Administrative Procedure 7:340-AP1 *Student Records* is a rather lengthy document and was reviewed page by page for changes recommended by P.R.E.S.S. Revisions on page three (3) clarify where certain information can be published. Page four (4) explains temporary and permanent records. Page six (6) deals with statutory requirements. Page eight (8) modifications pertain to divorce situations. Page nine (9) explains how feeder schools can share student records with the high school without parental consent. Page ten (10) incorporates a new item on the transmission of records for transfer students, which is elaborated more with revisions made on page twelve (12), Item L.

Action: Motion made to approve the revisions to agenda items 1 through 4 (7:15, 7:15-AP1, 7:340, and 7:340-AP1) and for them to move forward to the Board. Motion - Vera, seconded - Mazzolini, and carried (all ayes).

Action: Motion made to adjourn - Mazzolini, seconded - Vera and carried (all ayes).

The meeting adjourned at 6:24 p.m.

Signed:

 10-24-2022

Martha Mueller Date  
Policy Committee Chairman (or designee)