



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

POLICY COMMITTEE MEETING MINUTES

GLENBARD SOUTH HIGH SCHOOL

Monday, October 24, 2022

The Policy Committee held its monthly meeting at Glenbard South High School on Monday, October 24, 2022. The meeting was called to order at 6:00 p.m.

In attendance:

Cindy Christensen, Committee Member
Kermit Eby, Board Member
Richard Mazzolini, Committee Member
Martha Mueller, Board Member
Mireya Vera, Board Member
Josh Chambers, Assistant Superintendent
for Human Resources,

David Hennessey, GEA Liaison
Sylvia Dinh, Student Liaison
Erika Hartman, Student Liaison
Madeline Nguyen, Student Liaison
Emily Puchalski, Student Liaison
Cameron Kucaba, Student Liaison
Shelley Gan, Interim Recording Secretary

Absent: James Shannon

Quorum requirements were met and the meeting was able to proceed.

Approval of Minutes

The minutes of the Policy Committee meeting for September 12, 2022 were reviewed.

Action: Motion made to accept minutes as presented - Eby, seconded - Vera, and carried (all ayes).

Public Participation - Agenda Items

Since no community members requested to speak, the public participation portion of the meeting was closed.

Items for Discussion

Chambers introduced the new student liaisons and briefly explained the process of the Policy Committee and its role as an advisory committee to the Board.

Policy 6:60-E3 *How a Course is Developed* is a Glenbard specific policy not found in P.R.E.S.S. (Policy Reference Education Subscription Service provided by IASB). Teaching and Learning has updated and vetted the course development progression. Discussion took place on how this would affect other schools within the district if the course was only approved at one building. The committee was advised that the department chair would confer with the other buildings, but that it does not mean the other buildings also teach that course.

Policy 7:180 *Prevention of and Response to Bullying, Intimidation, and Harassment* was last reviewed in 2020 and is required to be reviewed every two years. PTAC (Parent-Teacher Advisory Committee) monitors the policy and any updates. The policy has been updated to define the various types of bullying, but it is not meant to be all-encompassing. Request was made to include the term “LGBTQ” on page 2, in the last sentence of paragraph 3.

Administrative Procedure 7:340-AP2 *Storage and Destruction of School Student Records* was updated to add a section which incorporates the different methods of notice available. An inquiry was made on the current process utilized. The committee was advised that the current practice was to place a notice in the newspaper.

Exhibit 7:340-E1 *Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records* shows where they need to register, what goes into student records, the length of times, etc. There were minor recommendations made by P.R.E.S.S. for clarification purposes on health records, IEP’s, etc. and a reduction in the number of days to respond to requests for records.

Exhibits 7:340-E2 *Record of Inspection and Release of Student’s Permanent Record* and 7:340-E3 *Record of Inspection and Release of Student’s Temporary Record* were reviewed and have no recommended changes.

Exhibit 7:340-E4 *Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information* has been updated to add various forms of contact. This notice is being incorporated into registration. Should a parent, or student of eligible age, determine that they do not want the information disclosed, they are responsible to advise the district.

Exhibit 7:340-E5 *Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information* is a longer explanation of the 7:340-E4 previously mentioned. Concern was raised on whether this information was provided in other languages in addition to English. The committee was advised that only an English version is readily available, but the district is looking into Google translation services to assist a wider community.

