



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

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POLICY COMMITTEE MEETING MINUTES GLENBARD WEST HIGH SCHOOL Monday, March 18, 2024

The Policy Committee held its monthly meeting in the library of Glenbard West High School on Monday, March 18, 2024. The meeting was called to order at 6:01 p.m.

In attendance:

Cindy Christensen, Committee Member
Rosemarie Montanez, Board Member
Reverend James Shannon, Board Member
Josh Chambers, Asst. Superintendent
for Human Resources

Grace Bittlingmaier, Student Liaison South
Dylan Bradford, Student Liaison North
Diana Flint, Recording Secretary

Absent: Richard Mazzolini, Committee Member, and Martha Mueller, Board Member

Quorum requirements were met and the meeting was able to proceed.

Approval of Minutes

The minutes of the Policy Committee meeting for February 5, 2024 were reviewed.

Action: Motion made to accept minutes. – Montanez, seconded – Christensen, and carried (all ayes).

Public Participation (Agenda Related)

Hearing no requests, public participation was closed.

Items for Discussion

Chambers provided details on the recommended revisions to the policy and administrative procedures noted on the agenda. Many of the changes were not substantive but in the legal and cross references.

Policy 7:20, *Harassment of Students Prohibited* had minor stylistic changes, as well as had both legal references and cross references updated.

Administrative Procedure 7:20-AP1, *Harassment of Students Prohibited* was updated to use the current role description of school counselor versus guidance counselor. The terminology has changed in the last few years.

Policy 7:40, *Nonpublic School Students, Including Parochial and Home-Schooled Students* had minor changes to update the reference to policy 7:30's current name within the body of text and to update cross references.

Administrative Procedure 7:40-AP1, *Placement of Nonpublic School Students Transferring into the District* had its format changed similar to the policy. In addition, it now incorporates a language survey requirement and screening of English Language proficiency.

Administrative Procedure 7:50-AP1 *School Admissions and Student Transfers To and From Non-District Schools* has a new format with additional links incorporated as well as expanded legal references.

Policy 7:60 *Residence*, both the policy and legal references were updated in response to legislative changes for military personnel and as part of a 5-year review by P.R.E.S.S.

Administrative Procedure 7:60-AP3, *Establishing Student Residency* had the same changes relating to military personnel.

Policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students* was updated to incorporate social/emotional development screenings and for the legal references.

Policy 7:190, *Student Behavior* was updated to include the utilization of a writing service as another form of academic dishonesty and for legal references. In addition, the section on "Required Notices" was expanded for clarification purposes.

Administrative Procedure 7:190-AP1, *Student Handbook - Hazing Prohibited* was recommended to be reviewed by P.R.E.S.S. as part of a 5-year review cycle.

Administrative Procedure 7-190-AP5, *Use of Isolated Time Out, Time Out, and Physical Restraint* was updated to refine the ISBE guidelines for time out and physical restraints.

Administrative Procedure 7-190-AP7, *Student Discipline Guidelines* was updated with new website references. It also had a clarification made in the review process for students with disabilities; and, the incorporation of training on available supportive services for the promotion of student attendance and engagement.

Policy 7:200, *Suspension Procedures* had one minor revision to change the reference to the Department of Human Services to "local mental health agency" as recommended by P.R.E.S.S.

Policy 7:210, *Expulsion Procedures* had similar changes made as to the policy 7:200, as well as legal references were updated.

Policy 7:220, *Bus Conduct* had a new section added on Electronic Recordings, i.e., video cameras installed on a bus.

Administrative Procedure 7:220-AP1, *Electronic Recordings on School Buses* only had two grammatical corrections made. Discussion took place on the requirement to maintain a log on who viewed a recording.

Policy 7:230, *Misconduct by Students with Disabilities* was recommended for review to show that it is current - no changes were recommended at this time.

Policy 7:300, *Extracurricular Athletics* was updated by P.R.E.S.S. as part of a 5-year review. A new line item was added for clarification -- random drug and alcohol testing requires both student and parent/guardian written consent. Discussion took place on what medical personnel can perform the testing.

Policy 7:305, *Student Athlete Concussions and Head Injuries* was updated by P.R.E.S.S. as part of a 5-year review. A new line item was added that the Illinois Department of Public Health concussion brochure must be given to any student or parent/guardian for someone who may have sustained a concussion. Legal references were also updated. Discussion took place on trainers and return to play protocols.

Administrative Procedure 7:305-AP1, *Program for Managing Student Athletic Concussions and Head Injuries* was updated to require emergency medical dispatchers as part of the team who annually reviews school specific emergency action plans, as well as for the same concussion brochure protocol and website references.

Action: Motion made to move agenda items 1 through 20 forward to the Board – Montanez, seconded – Christensen, and carried (all ayes).

Public Participation (Non-Agenda Items)

Hearing no other requests, public participation was closed on non-agenda items.

Action: Motion made to adjourn - Montanez, seconded – Christensen, and carried (all ayes).

The meeting adjourned at 6:18 p.m.

Signed:



Martha Mueller
Policy Committee Chairman (or designee)

Date

