



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

POLICY COMMITTEE MEETING MINUTES

GLENBARD SOUTH HIGH SCHOOL

Monday, April 28, 2025

The Policy Committee held its monthly meeting at Glenbard South High School on Monday, April 28, 2025. The meeting was called to order at 6:01 p.m.

In attendance:

Martha Mueller, Board Member & Chair
Cindy Christensen, Committee Member
Richard Mazzolini, Committee Member
Reverend James Shannon, Board Member
Melissa Creech, Executive Director
for Teaching and Learning

Josh Chambers, Asst. Superintendent
for Human Resources
Sarah Bilek, Student Liaison North
David Hennessey, GEA Liaison
Diana Flint, Recording Secretary

Absent: Rosemarie Montanez, Board Member

Quorum requirements were met and the meeting was able to proceed.

Approval of Minutes

The minutes of the Policy Committee meeting for March 10, 2025 were reviewed.

Action: Motion made to accept minutes - Shannon, seconded – Mazzolini, and carried (all ayes).

Public Participation (Agenda Related)

Hearing no requests to speak, public participation was then closed.

Items for Discussion

Creech presented the first two items on the agenda.

Administrative Procedure 6:280-AP1 *Assignment of Grades and Credit* is a Glenbard unique procedure, not found in PRESS. The district has had a Grading Policy Research Committee in existence for seven years which took a deep dive into student grades with respect to incompletes and suggested changes to this policy. The Teaching and Learning Department then reviewed the proposed timeline changes noted in Item F with the SPA Committee (Student Performance and Achievement).

Policy 6:315 *High School Credit for Students in Grade 7 or 8* had changes recommended to clarify the educator must hold a professional educator license with the appropriate endorsement for the grade level and content area of the course being taught, and that grades for these courses count towards the student's grade point average. This was reviewed at the request of a sender district based on curriculum and graduation requirements proposed by ISBE for high school entry in 2028.

Chambers then presented the remaining items.

Policy 5:110 *Recognition for Service and Attendance* was part of a five-year review by P.R.E.S.S. and had only one minor revision to note School Board versus Board of Education

Policy 5:160 *Release of Employment and Wage Information* is another Glenbard unique policy. It was substantially rewritten, including new name, to better stipulate the processes we are currently utilizing.

Policy 5:170 *Copyright* was revised to clarify the district is the copyright owner of any materials or computer programs developed as instructional materials within the scope of the employee's work assignment. It was also recommended to remove gendered pronouns and adopt gender-neutral language in its place.

Policy 5:180 *Temporary Illness or Temporary Incapacity* was revised to define the types of medical staff who may perform a medical examination.

Policy 5:255 *Leave of Absence – Teacher Exchange Type Programs* is a Glenbard unique policy. Changes were made to reflect current circumstances should an employee wish to participate in this type of program.

Action: Motion made to move agenda items 1 through 7 forward to the Board – Shannon, seconded – Mazzolini, and carried (all ayes).

Public Participation (Non-Agenda Items)

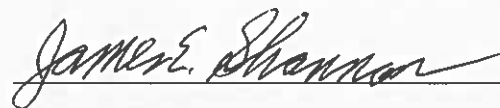
Hearing no other requests, public participation was closed on non-agenda items.

Discussion took place on the upcoming committee meetings and potential conflicts. The meeting in June will be cancelled. There will be no meeting in July unless P.R.E.S.S. identifies something that needs immediate attention before the new school year begins. The 2025-2026 calendar is anticipated to be part of the next agenda.

Action: Motion made to adjourn - Shannon, seconded – Mazzolini, and carried (all ayes).

The meeting adjourned at 6:22 p.m.

Signed:

A handwritten signature in cursive script, appearing to read "James E. Shannon", is written over a horizontal line.

Martha Mueller

Date

Policy Committee Chairman (or designee)